

YOUR FIRST FILM

a team production

(GENERAL REMINDERS FOR ALL PRODUCTIONS)

PRODUCTION REMINDERS: RESPECT

- If you are using someone's space:
 - First – be nice.
 - Let them know why you are using their space and when/how long you'd like to borrow it for.
 - And ask each time you do; don't just assume because you did it once, you are always welcome (at the least, give them a heads-up)
- Please be quiet in the hallways if filming or scouting.
- If you are absent and you know you will be out (*at the least, this would refer to prearranged absences for sports/fieldtrips, etc.*) – you are required to let your production team know.

PRODUCTION REMINDERS: SAFETY

- No matter where you are, be careful and thoughtful
- While filming during class time, it's an odd situation where you are in my class, but not always with me so you have to be the responsible party.
- If you break something, let me know – please do not just ignore the issue, we'll figure it out
- If there is a fire drill – drop every thing (well not a camera if you have one, take that with you) and go to your 3rd period spot on the field.
- If there's a lockdown drill – go into the nearest classroom/office and hunker down there.

PRODUCTION REMINDERS: HABITS

- Test your recording before you film too much
 - do this by viewing it on the camera (for audio and visual) AND if possible, on a computer
- For all scenes, begin recording slightly before the action and keep the camera rolling just after
 - this will allow more room for editing the scene (you'll thank yourself later).
- If possible, film the scene from two angles (use two cameras if possible? or film the scene twice – mind as well, you've got the setting and characters right there).
- **Attempt to control all you can in your filming space** (the frame)
 - Example: we all know what our classrooms/hallways look like – unless a scene is supposed to take place at school, dress-up the scene so it doesn't look like school.
 - If the character is supposed to be an adult, find an adult, etc. You want us to believe in the world of the film you are creating.
- You will find out soon enough, editing always takes longer than you think....

PRODUCTION REMINDERS: MORE HABITS

- Get in the habit of copying all your film clips for your films on the Public Server
 - This way group members will have access to the footage even if some one is absent.
 - This is the case even if someone wants to do editing on their own computer.
- Ideally, you would put your clips on the server the day you film (or the next day if you filmed after school)
 - So you don't misplace/forget the SD card – because needing to re-film is so sad
- Sometimes you cut it close timing-wise, and the computers are very slow to log on in here...
 - Hint: if you are filming during class, have someone log on a computer at the start of class OR
 - Please ask me to do it for you – hand me your SD card and I'll transfer the clips
 - Note: if you are using a phone, be sure the clips are uploaded to an accessible “cloud” asap

LAST PRODUCTION REMINDER:

And most importantly: PLAN!!

CLASS TIME, A SIDE NOTE

- I know not every moment of class time will need you to be working on your film.
- If you are not working on your film production, you need to be doing schoolwork.
- Of course being a film class, you could be watching a film.