

Once you get your folder, **check-out your calendar, see what needs to be done and when.**

- plan
- plan
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And be sure to make **choices/decisions** about the other items on the blue sheets in your folder.

- actors, props and costumes?
- locations – scout your locations if at school (and if your film doesn't take place here, be sure you create the space)
- cameras? (who has one? If you are using the ones from this classroom, how will you know it is available? Battery is charged? Etc?)
- other equipment
  - remember, I have mics and light sets – your group will have a certain set to use, ask if you need one
  - and esp. for the lights, how will you make sure the batteries are charged? You need to plan ahead!

For this production, you need a **daily journal** (for EVERY work day, [check page two here](#)). This journal will be awarded 2 points per required entry.

Additionally, you will earn 2 **participation points per work day.**

- if you are not obviously working with your group on your film, you may work on other school work... and if you have no other school work, you may watch movies (not videos, nor YouTube clips – full movies; need suggestions? Ask!).